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**COMMUNITY PLANNING PARTNERSHIP
MANAGEMENT COMMITTEE MEETING**

14 July 2009

A meeting of the **CPP MANAGEMENT COMMITTEE** will be held in the **MID ARGYLL COMMUNITY HOSPITAL, LOCHGILPHEAD** on **WEDNESDAY, 22 JULY 2009** at **10:00 AM**.

AGENDA

- 1. WELCOME/APOLOGIES**
- 2. MINUTES**
CPP Management Committee 20 May 2009 (Pages 1 - 4)
- 3. MATTERS ARISING**
- 4. MAOIN GNÌOMHAICHAIDH ACHD NA GÀIDHLIG - GAELIC LANGUAGE ACT IMPLEMENTATION FUND** – Stephen Colligan (Pages 5 – 6)
- 5. PUBLIC SECTOR REFORM - TRANSFORMING PUBLIC SERVICES (SCOTTISH EXECUTIVE)** - Verbal - Brian Barker
- 6. THEMATIC AND LOCAL AREA COMMUNITY PLANNING GROUP DEVELOPMENT**
 - (a) Area CPP Core Partnership Report - Lynn Smillie (Pages 7 - 8)
 - (b) Thematic CPP Core Partnership Report - Lynn Smillie (Pages 9 - 10)
- 7. COMMUNITY PLANNING CONFERENCE 2009** – Eileen Wilson (Pages 11 – 14)
- 8. REIMBURSEMENT OF THIRD SECTOR EXPENSES** – Malcolm MacFadyen (Pages 15 – 18)
- 9. CPP EUROPEAN FUNDING UPDATE** – Mary Louise MacQuarrie (Pages 19 – 20)
- 10. PARTNERSHIP FEEDBACK**
 - (a) Access to Inland and Coastal Waters - Raymond Park

11. AOCB

- (a) Better Community Engagement - Verbal Update - Eileen Wilson
- (b) Skills Development Scotland Report (Pages 21 - 36)

**12. DATE OF NEXT MEETING: 16 SEPTEMBER 2009 AT OBAN FIRE STATION,
OBAN**

Note: The Funding Hub will follow on from this meeting, commencing at 1.30 pm

**MINUTES of MEETING of COMMUNITY PLANNING MANAGEMENT
COMMITTEE**

**held in Mid Argyll Community Hospital, Lochgilphead on
Wednesday 20 May 2009**

Present::

Raymond Park	Strathclyde Police (chair)
Derek Leslie	NHS Highland
Sally Reid	Argyll and Bute Council
Brian Barker	Argyll and Bute Council
Robert Cowper	Argyll and Bute Council
Jane Fowler	Argyll and Bute Council
Geoff Calvert	Strathclyde Fire and Rescue
Paul Connelly	Strathclyde Fire and Rescue
Peter Russell	Scottish Government
Douglas Cowan	Highlands and Islands Enterprise
Andrew Campbell	Scottish Natural Heritage
John Walls	Strathclyde Partnership for Transport
David Price	Association of Argyll and Bute Community Councils
Glenn Heritage	Argyll and Bute Volunteer Centre
Carron Tobin	Loch Lomond and The Trossachs National Park
Amy Nimegeer	Centre for Rural Health Inverness

In attendance:

Joyce Cameron	Argyll and Bute Council
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Apologies:

Roanna Taylor	Argyll & Bute Young Scot/Dialogue Youth
Malcolm MacFadyen	Argyll and Bute Council
Eileen Wilson	Argyll and Bute Council
Moya Ingram	Argyll and Bute Council
John Davidson	Islay and Jura CVS

ITEM	DETAIL	ACTION
1.	WELCOME Raymond Park welcomed everyone to the meeting and noted apologies.	
2.	MINUTES OF PREVIOUS MANAGEMENT COMMITTEE MEETING HELD ON 18th MARCH 2009 Minutes of previous meeting dated 18 th March 2009 were agreed.	
3.	MATTERS ARISING All matters arising are covered within the agenda for this meeting.	

ITEM	DETAIL	ACTION
4.	<p>COMMUNITY SAFETY UPDATE</p> <p>Robert Cowper updated the partnership on Community Safety. A final version of the strategy should be in place by September 2009. Clear and precise action plans are to follow and assessments have already been completed in Bute & Cowal. Raymond Park advised that water and environmental safety should be added to the strategy. This was highlighted as a concern following recent tragedies where there have been water related deaths. Police and Fire are already liaising with R.N.L.I., Coastguards and local rescue services. All agreed that DRIVESafe should be explicitly mentioned in the strategy under priority 3.</p>	
5.	<p>SMALL PRACTICE RESEARCH PROJECT</p> <p>Amy Nimegeer gave a brief update on the small practice research project. The full project report will be provided in a year's time once all work with community is complete. (Coll and Colonsay are the Argyll and Bute Community talking points). The presentation prompted much discussion. There are already positive messages coming from the project about community engagement and useful learning about consultation on service provision/design.</p>	
6.	<p>SINGLE OUTCOME AGREEMENT</p> <p>a) Interim Report</p> <p>It was acknowledged The Single Outcome Agreement process is still at a very early stage. Good practice was highlighted from Argyll and Bute within the Improvement service document and it was also noted that there are lessons we can learn from other areas.</p> <p>b) SOA</p> <p>The Management Committee considered revisions to the SOA that had been submitted at end of February 2009 to form the final draft of the 2009 SOA. The Council will be signing off the SOA on 22 May 2009. The Management Committee signed off the SOA for the Community Planning Partnership.</p> <p>Sally Reid advised that there is to be more work on the Risk Register and mitigating actions. The meeting also discussed the Economic position after considering the Scottish Enterprise contribution to the SOA. Douglas Cowan agreed to provide a brief economic update for each future Management Committee meeting</p> <p><u>ACTION POINT</u></p> <p>Brian Barker, Eileen Wilson and David Price will liaise to provide a brief presentation for 3rd Sector organisations to explain the links between SOA, Community plan and other plans.</p>	<p>Brian Barker/Eileen Wilson/David Price</p>

ITEM	DETAIL	ACTION
7.	<p>COMMUNITY PLAN 2009 - ?</p> <p>Brian Barker talked to the partnership on the review of Community Plan which is due to be signed off in September 2009. The 3 theme leads are developing content that will be consulted upon with stakeholders over the coming months.</p>	
8.	<p>CPP EUROPEAN FUNDING UPDATE</p> <p>Jane Fowler updated the partnership following on from the Management Committee meeting on 18 March 2009.</p> <p>There is no time limit for submission of bids as yet but it was advisable to submit a bid as soon as possible.</p>	
9.	<p>PARTNERSHIP FEEDBACK</p> <p>a) CPP BUDGET</p> <p>Brian Barker talked through the papers and it was agreed that the Fairer Scotland Fund should be asked to fill any gap in future funding.</p> <p>Strathclyde Partnership for Transport have intimated a funding offer but not on paperwork and a sum has yet to be advised.</p> <p>Sally Reid advised that we would need to have a robust look at funding in future as using the Fairer Scotland Fund was a temporary solution.</p> <p>All agreed that there is a route that can be entered regarding funding.</p> <p>b) THIRD SECTOR INTERFACES AND SOCIAL ECONOMY PARTNERSHIP</p> <p>This paper was noted.</p>	
10.	<p>AOCB</p> <p>a) ADA STRATEGY</p> <p>This item was noted as very much part of the Community Safety.</p> <p>b) REPORT FROM SCOTTISH ENTERPRISE</p> <p>This item was noted.</p> <p>c) DRIVESafe</p> <p>Paul Connelly outlined a proposed way forward for improving DRIVESafe within Argyll and Bute Council.</p>	

ITEM	DETAIL	ACTION
	<p>He also advised that there is accommodation available at Lochgilphead Fire Station for DRIVESafe. The meeting space at the station is also available for partners to use for other meetings etc. The partnership approved the proposed way forward.</p> <p>Glenn Heritage advised that a final decision regarding community safety funding that could be used for DRIVESafe via ACVS should be made by mid July.</p> <p>c) FEEDBACK FROM PUBLIC SECTOR MEETING</p> <p>Sally Reid outlined the outcomes from the Public Sector Meeting. It was noted that this group have developed an action plan looking at 3 key areas of efficiencies and joint working.</p>	
11.	<p>DATE OF NEXT MEETING</p> <p>Wednesday 22 July 2009 in the Mid Argyll Community Hospital, Lochgilphead</p>	

The Funding Hub meeting followed on from this.

COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE**ARGYLL AND BUTE COUNCIL
CHIEF EXECUTIVE'S UNIT / POLICY AND STRATEGY 22 JUNE 2009**

GAELIC LANGUAGE ACT IMPLEMENTATION FUND (GLAIF)

1. SUMMARY

The purpose of this report is to highlight to the Community Planning Partnership (CPP) the Gaelic Language project that has been awarded funding through the Gaelic Language Act Implementation Fund. This project aims to provide Gaelic language learning for Community Planning Partners who are developing Gaelic Language Plans.

2. RECOMMENDATION

It is recommended that the Community Planning Partnership:

- note the content of this report
- lodge an initial expression of interest with a contact name for each organisation and numbers of interested individuals to Stephen Colligan by Friday 14th August 2009.

3. DETAIL

Following on from the paper that was submitted to the CPP Management Committee in March 2009 which highlighted the opportunity for partners to apply for funding for Gaelic projects, a bid was submitted in May 2009 to Bòrd na Gàidhlig for GLAIF funding by Argyll and Bute Council for Ùlpan language courses.

As a result of the bid having been approved by Bòrd na Gaidhlig, the Council on behalf of the CPP has been awarded funding on a 2 year basis, 2009-10 - £14,760 and 2010-11 - £18,450.

The project will deliver Gaelic language learning courses to employees from the various organisations within the Argyll and Bute Community Planning Partnership CPP that have been issued a statutory notice to produce a Gaelic Language Plan. The courses will be based on the successful Ùlpan method of learning that has previously been delivered for employees at Argyll and Bute Council. The project will demonstrate the efficient partnership working within Argyll and Bute CPP.

The Ùlpan programme is split into 3 modules and it is the intention to deliver at least the first part of the course (72 units). The cost of delivering 72 units is £369 per student. Each unit runs for 90 minutes equating to 108 hours of learning. It is anticipated that 1 or 2 units will run each week. Community

Planning Partners will be expected to make a contribution of approximately £80 for each member of staff within their organisation that attends the language learning course.

The course will take place from autumn 2009 with venues and locations for the classes subject to demand.

A target has been set to have 50 participants by the end of 2009/10 and to increase this to 100 participants by the end of the following year, 2010/11.

Elements of the course will be contracted to third party organisations, such as Ionad Chaluim Chille Ìle (ICCI) based on Islay.

The administration of the course has still to be finalised with news of any further developments on this front communicated to the lead contact identified within each organisation.

Partners are invited to identify suitable candidates to undertake Gaelic language learning. Candidates that will benefit from the training include public facing staff and officers that undertake work in Gaelic communities in Argyll and Bute. Within the Council employees that have participated in the Ùlpan course include Admin Officers, Planning and Performance Manager, Road Engineers, Classroom Assistants etc.

The course is designed for individuals who have an interest in learning Gaelic with no previous level of the language required.

4. CONCLUSION

This report summarises the language learning project that Argyll and Bute Council have been awarded funding through GLAIF for 2009/10 which will demonstrate partnership working with CPP.

Further details:

Stephen Colligan, Policy Assistant, Policy and Strategy, Chief Executive's Unit, Argyll and Bute Council, Kilmory, Lochgilphead PA31 8RT
Tel. 01546 604472 stephen.colligan@argyll-bute.gov.uk

ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP

PARTNERS INVOLVED IN AREA COMMUNITY PLANNING GROUPS

1. SUMMARY

With the development of the four Area Community Planning Groups the Argyll and Bute Community Planning Partnership Management Committee is required to confirm the core partners to be involved the newly established Area CPP Groups.

2. RECOMMENDATIONS

Consider the core Area Community Planning Groups Partners as outlined in Appendix 1.

3 BACKGROUND

- 3.1 The Community Planning Partnership Partners constitution outlines the partners which are actively involved in partnership working across Argyll and Bute.
- 3.2 It is crucial to have the right partners actively involved from the beginning in the development of the area CPP groups and the flexibility to involve representative from other partners as and when required.
- 3.3 Appendix 1 outlines possible core partners to be invited to the first meeting of the Area CPP groups and suggested other partner representatives to be involved as and when required.

For further information please contact:

Lynn Smillie
Area Corporate Services Manager
Helensburgh and Lomond
01546 608820

ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP

Suggested Core Partners on Area Community Planning Partnership:

Strathclyde Police
Strathclyde Fire and Rescue
NHS Highland (AB CHP)
Third Sector
Community Councils
RSLs
MOD (for Helensburgh and Lomond Area CPP Group)
Loch Lomond & Trossachs National Park (for Helensburgh and Lomond & Bute and
Cowal Area CPP Group)

Representatives when required:

Job Centre +
HIE
Scottish Enterprise
Skills Development Scotland
Argyll and Bute Social Enterprise network
HITran
SPT
Cal Mac
Scottish Water
SEPA
SNH
Crofters Commission
Forestry Commission

ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP

PARTNERS INVOLVED IN THEMATIC COMMUNITY PLANNING GROUPS

1. SUMMARY

With the development of the Thematic Community Planning Groups the Argyll and Bute Community Planning Partnership is required to confirm core partners to participate in the newly established Thematic CPP Group

2. RECOMMENDATIONS

Consider the core Thematic Community Planning Groups Partners as outlined in Appendix 1

3 BACKGROUND

- 3.1 The Community Planning Partnership Constitution outlines the partners which are actively involved in partnership working across Argyll and Bute.
- 3.2 It is crucial to have the right partners actively involved from the beginning in the development of the Thematic CPP groups and the flexibility to involve representatives from other partners as and when required.
- 3.3 Appendix 1 outlines possible core partners to be invited to the first meeting of the Thematic CPP groups.

For further information please contact:

Lynn Smillie
Area Corporate Services Manager
Helensburgh and Lomond
01546 608820

ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP

Suggested Core Partners on Specific Thematic Community Planning Partnership:

Social Affairs Thematic CPP Group

CPP Lead: Douglas Hendry, Argyll and Bute Council
Argyll and Bute Elected Members
Strathclyde Police
Strathclyde Fire and Rescue
NHS Highland (AB CHP)
Third Sector
RSL's

Economy

CPP Lead: Douglas Cowan, Highland and Islands Enterprise
Argyll and Bute Elected Members
Scottish Enterprise
Argyll and Bute Social Enterprise Network
Argyll and Bute Council Head of Economic Development & Strategic Transportation

Environment

CPP Lead: Andrew Campbell, SNH
Argyll and Bute Elected Members
SEPA
SNH
Crofters Commission
Forestry Commission
Loch Lomond and Trossachs National Park
Scottish Government Rural Payments & Inspection Dept
Deer Commission
Argyll and Bute Council Head of Facilities

COMMUNITY PLANNING CONFERENCE - AUTUMN 2009

1. SUMMARY

- 1.1. It was agreed at the CPP Full Partnership meeting on the 17th of June that a small working group should start to put together the proposals and recommendations for the next CPP Conference.
- 1.2. It has been recommended that the next Community Planning Conference should include participants who would normally attend the Councils' Community Learning and Regeneration Conference.
- 1.3. This would reflect current developments within Community Planning.
- 1.4. The Conference would focus on current developments such as the CPP Community Engagement Strategy and the Councils' Harnessing the Potential of the 3rd Sector to Help Achieve Council Objectives, Demonstration Project.
- 1.5. These will be set within the difficult economic context which exists nationally and locally and which will create a demand to change the way in which services are delivered.
- 1.6. A draft set of objectives are outlined and an initial timetable.
- 1.7. Information is provided on some aspects of the organisation of the conference.

2. RECOMMENDATIONS

- 2.1. Note and comment on the initial proposals for objectives and programme.
- 2.2. That the Partnership put forward suggestions for who should compare/chair the event.

3. OBJECTIVES

- 3.1. The following initial objectives have been proposed for the conference
- 3.2. Participant have the opportunity to contribute to work that is being undertaken by the Council and the Community Planning Partnership
 - a) Thematic and Local Area Community Planning Group development
 - b) Community Engagement Strategy
 - c) Demonstration Project
 - i) Funding
 - ii) Procurement
 - iii) Asset Transfer
 - iv) Skills Development

- 3.3. Explain the serious economic challenges we are facing.
 - 3.3..1. Ensure that participants understand that this is a national and international challenge we are facing.
 - 3.3..2. Participants understand that this will require change in the way services are delivered.
- 3.4 Partners have the opportunity to take part in detailed discussions on the way these initiatives can contribute to delivering change.
- 3.7 Partners contribute to an agreed agenda for taking these changes forward locally and strategically.

4. PROGRAMME

- 4.1 This represents a proposed draft for discussion and a detailed programme for a two day conference.
- 4.2 The proposal is that the Conference takes place in Dunoon during the second week of the October school holiday and the venue be Dunoon Grammar School. Support to meet the costs of accommodation would be given to participants who required this assistance. The suggestions about venue and accommodation are made to keep costs to a minimum.

4.3 Day 1

10.00	Registration/Coffee
10.30	Welcome/Introduction – Chief Executive
10.40	Keynote address on the current economic climate. a speaker with a national profile e.g. Colin Mair
11.10	Local Dimension – The Argyll and Bute perspective e.g. Bruce West
11.40	Tipperary Project – One of the partners in the Rural Action Research Project sponsored by Carnegie UK to give a local but international dimension
12.15	Lunch
1.15	Electronic voting on a series of key questions to gauge the views of participants
1.30	What the Community Planning Partnership has been doing. New CPP Structures, Community Engagement Strategy, Demonstration Project.
1.45	Workshop 1

	<p>Four Themes</p> <ul style="list-style-type: none"> ▪ Funding ▪ Procurement ▪ Asset Transfer ▪ Skills Development
2.45	Coffee
3.00	<p>Workshop 2</p> <p>Workshops will be repeated and participants will be able to attend two out of the four workshops</p>
4.00	Closing debate on challenges ahead
4.45	Close of afternoon session
	The evening options could be a buffet meal and/or some training options if there was the demand. Alternatively a social evening could be arranged.

Day 2

9.30	Introduction/Reflection
9.45	Changes to CPP Structure Community Engagement Strategy
10.30	LEADER bids to provide partner support to the implementation of the Community Engagement Strategy – various partners
11.15	Coffee
11.30	Workshops Local Area Community Planning Groups x4 Thematic Groups x3
12.30	Lunch
1.30	Planning session to identify the key messages and required future action
3.15	Coffee/Depart

5. ORGANISATIONAL ASPECT

- 5.1 The above is an initial outline of a programme. The final programme is likely to incorporate other strands which have been successful in the past, for example slots for local good practice and also an opportunity to hear from colleagues in other parts of the Highlands and Islands. This

could possibly tie in with the Convention of the Highlands and Islands which is taking place in Dunoon the following week.

- 5.2 Further discussion would be required on the roles the Leader, the Chief Executive and the new 3rd Sector Spokesperson, Councillor John Semple would wish to play in the Conference.

6. CONCLUSIONS

- 6.1 The proposed conference has the potential to enable the Council to take forward, with key partners, including the 3rd Sector, a number of significant developments
- 6.2 The conference will present an opportunity to engage with partners on the new approach to Community Planning which will enable greater involvements at all levels.

Jim McCrossan
Community Learning and Regeneration Manager

2 July 2009

SUPPORT TO THIRD SECTOR

1. Introduction

- 1.1 Representatives of the 3rd Sector have raised with the Council, through meetings of the Demonstration Project and elsewhere, the issue of a per diem allowance. This is payment of a daily allowance for attendance at meetings.
- 1.2 This has come up, particularly in relation to the Demonstration Project, as the Council have asked two representatives of the 3rd Sector to attend as Board members, however, everyone else attending is being paid by their employer to attend. The 3rd Sector representatives are either attending in their own time or using their employers' time to attend.
- 1.3 It should be noted that this is separate from the issue of expenses. It is accepted that it is appropriate to pay reasonable out of pocket expenses to 3rd Sector representatives attending certain meetings.
- 1.4 It was agreed with the 3rd Sector that consideration would be given to the request for a "per diem" payment and that a paper would be presented to the FAB Partnership on this issue.

2. Issues

- 2.1 This request raises a number of issues:
 - * Is it fair for the Council to ask for 3rd Sector representation at meetings without being willing to pay for this?
 - * Are some organisations already being funded to carry out this type of function, raising the question of double funding if an allowance is paid?
 - * If we restrict 3rd Sector involvement to those organisations funded to undertake this type of activity is that imposing unduly narrow constraint on who can be involved from the 3rd Sector?
 - * Is it possible to agree criteria for making payments in appropriate circumstances that do not result in double funding and do not create an open ended commitment that cannot be sustained financially?

3. Practice Elsewhere

3.1 In broad terms the National Standards for Community Engagement set out what should be done to encourage participants' involvement in engagement. Standard 2, "Support", sets out under indicator 3 'financial business' issues which should be considered:

- * out of pocket expenses
- * loss of earnings
- * suitable transport
- * care of dependants
- * personal assistance
- * communication aids
- * timing of meetings

The only indicator here that seems relevant to the issue is "loss of earnings." However, this is still not the same as a "per diem" allowance.

3.2 If Third Sector attendance is requested at strategic meetings, whether by local authority, or by local or national agencies, this is normally expected to be in the organisation's time, and without an attendance allowance. This is generally acceptable if it is seen to be in the interests of the Third Sector in general or an organisation in particular. The choice to participate would normally be in the hands of the Third Sector itself, and there would therefore have to be some benefit to the organisation(s).

3.3 The Scottish Government's new infrastructure proposal for third sector interfaces would encourage such decision-making to come from the Third sector itself. Future funding will go to the third sector as one, and participation at meetings as well as distribution of funds should therefore be sector-led.

3.4 It is not common for "per diem" allowances to be paid, and where this is the case it tends to be when local authority or agencies ask the Third Sector to participate in a particular task, for example research, national advisory groups, etc, where the relationship is more like a consultancy one. This arrangement is unlikely to be sustainable on a widespread basis, but there is a clear argument in favour of this approach when seeking the skills and expertise of the Third Sector for a specific task.

4. Recommendations

4.1 The payment of expenses to third sector organisations

for attendance at agreed meetings should continue where it is agreed in advance and it is clear that the organisation is not already funded to undertake this work.

- 4.2 As progress is made on the developments of a third sector interface, decisions on third sector attendance and participation at meetings and events will taken by the third sector as a whole on the basis of joint funding, the issue could be re-visited at that time.
- 4.3A “per diem” allowance should only be considered for payment to third sector organisations when their attendance is sought for a particular task that requires their knowledge, expertise and experience and where it is clear that they are not already being funded for that purpose. Such payments should be considered and agreed at the outset and would be the exception rather than the rule.
- 4.4 The CPP and Council support and encourage third sector attendance by arranging suitable venues with video-conferencing where possible.

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**ARGYLL AND BUTE
COMMUNITY PLANNING PARTNERSHIP**

22nd July 2009

ARGYLL AND BUTE CPP EUROPEAN FUNDING PACKAGE– UPDATE REPORT

1. EUROPEAN FUNDING UPDATE

- 1.1** The Funding Hub have agreed to work together with the European Officer to bring together a funding package for submission to the Highlands and Islands Partnership Programme for ringfenced funding.
- 1.2** The Funding Hub agreed to submit possible projects to be included in the bid to the European Officer who will examine each on the basis of eligibility. Eligible projects will be grouped either geographically or thematically for submission to HIPP as per their guidance. A number of ERDF projects have been suggested already from the Campbeltown CARS and THI projects.
- 1.3** The Employability Manager has been consulted about potential ESF bids to complement the ERDF projects.

2. Conclusions

- 2.1** A report with the full list of potential projects will be presented to the Management Committee prior to submission of the bid. There is no deadline for the bid submission as it can be submitted on a flexible basis.

For further information contact: Mary Louise Macquarrie, European Officer,
Argyll and Bute Council

Telephone 01436 671986 / 0777 0444388

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Skills Development Scotland
2008 / 2009 Year End Report
for the
Argyll & Bute
Community Planning Partnership

Table of Contents

1.	Introduction	3
2.	Key Performance Indicators	4
3.	SDS Skills Programmes	11
4	SDS Key Post School Customers	14
5.	Learndirect Scotland For Business (Lds4b)	16

1. Introduction

Skills Development Scotland (SDS)
Community Planning Partnership Report
2nd Edition (May 2009)

Welcome to the second edition of the bi annual SDS Community Planning Partnership Report. It builds on the 2008/2009 Half Year Update that was issued in February 2009.

The Report is aimed at updating partners on topics that we feel will be of interest to them and as a source of information to inform future planning.

It is anticipated that the format of the Report will highlight significant pieces of work as they are completed e.g. the School Leaver Destination Return and the School Leaver Destination Return Follow Up. There will be regular updates on SDS Skills Programmes and SDS Key Post School Customers. Each edition will also contain an article on an aspect of SDS delivery that we feel will be of interest to our partners.

If anyone has any comments on the content or suggestions for future features contact John Eddyshaw at john.eddyshaw@careers-scotland.org.uk

This edition contains as its main feature the Skills Development Scotland Year End Performance Report for 2008/2009. This is significant in that it marks the first full operational year of SDS's existence and reflects the wide range of areas that SDS contributes to.

The area of SDS activity that is profiled in this edition is Learn Direct for Business. The main focus of this aspect of SDS activity is to offer support to employers including assessing training needs, developing training plans, identifying suitable courses, information on funding and help to access free resources. Skills development and utilisation is a key focus of SDS activity and Learn Direct for Business supports employers realise their employees full potential.

Looking ahead to future reporting, it is anticipated that the School Leaver Destination Return Follow Up Report for 2007/2008 will be available in June. The results of the follow up will be made known to partners through a special edition of the Community Planning Partnership Report.

2. Key Performance Indicators

Information Advice and Guidance																							
Number of enquiries made to Skills Development Scotland from people seeking information and support to make effective career, work or learning decisions through our websites, contact centres, public access centres or through high profile events.																							
Measure Description	Performance	Commentary																					
<ul style="list-style-type: none"> Enquiries through the Careers Scotland and Learndirect Scotland branded websites. The websites assist individuals (adults and young people) to access information to meet their career planning and development needs. 	<p style="text-align: center;">Website Visits</p> <table border="1"> <caption>Website Visits Data</caption> <thead> <tr> <th>Year</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr><td>2008/04</td><td>~100,000</td><td>~100,000</td></tr> <tr><td>2008/06</td><td>~400,000</td><td>~300,000</td></tr> <tr><td>2008/08</td><td>~700,000</td><td>~500,000</td></tr> <tr><td>2008/10</td><td>~1,100,000</td><td>~800,000</td></tr> <tr><td>2008/12</td><td>~1,500,000</td><td>~1,100,000</td></tr> <tr><td>2009/02</td><td>~2,000,000</td><td>~1,500,000</td></tr> </tbody> </table> <p style="text-align: center;">Variance = 18% over target</p>	Year	Actual	Target	2008/04	~100,000	~100,000	2008/06	~400,000	~300,000	2008/08	~700,000	~500,000	2008/10	~1,100,000	~800,000	2008/12	~1,500,000	~1,100,000	2009/02	~2,000,000	~1,500,000	<p>This is a national statistic not available at Local Authority level.</p>
Year	Actual	Target																					
2008/04	~100,000	~100,000																					
2008/06	~400,000	~300,000																					
2008/08	~700,000	~500,000																					
2008/10	~1,100,000	~800,000																					
2008/12	~1,500,000	~1,100,000																					
2009/02	~2,000,000	~1,500,000																					
<ul style="list-style-type: none"> Enquiries through the Careers Scotland and Learndirect Scotland telephone contact centres relating to careers advice, development and training programmes. 	<p style="text-align: center;">Telephone Enquiries</p> <table border="1"> <caption>Telephone Enquiries Data</caption> <thead> <tr> <th>Year</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr><td>2008/04</td><td>~20,000</td><td>~20,000</td></tr> <tr><td>2008/06</td><td>~40,000</td><td>~30,000</td></tr> <tr><td>2008/08</td><td>~60,000</td><td>~45,000</td></tr> <tr><td>2008/10</td><td>~80,000</td><td>~60,000</td></tr> <tr><td>2008/12</td><td>~100,000</td><td>~75,000</td></tr> <tr><td>2009/02</td><td>~120,000</td><td>~90,000</td></tr> </tbody> </table> <p style="text-align: center;">Variance = 5% over target</p>	Year	Actual	Target	2008/04	~20,000	~20,000	2008/06	~40,000	~30,000	2008/08	~60,000	~45,000	2008/10	~80,000	~60,000	2008/12	~100,000	~75,000	2009/02	~120,000	~90,000	<p>This is a national statistic not available at Local Authority level.</p>
Year	Actual	Target																					
2008/04	~20,000	~20,000																					
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2008/12	~100,000	~75,000																					
2009/02	~120,000	~90,000																					
<ul style="list-style-type: none"> Enquiries through Careers Scotland branded public access centres located throughout Scotland. 	<p style="text-align: center;">Visitors to Public Access Centres</p> <table border="1"> <caption>Visitors to Public Access Centres Data</caption> <thead> <tr> <th>Year</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr><td>2008/04</td><td>~10,000</td><td>~10,000</td></tr> <tr><td>2008/06</td><td>~20,000</td><td>~15,000</td></tr> <tr><td>2008/08</td><td>~30,000</td><td>~20,000</td></tr> <tr><td>2008/10</td><td>~40,000</td><td>~25,000</td></tr> <tr><td>2008/12</td><td>~50,000</td><td>~30,000</td></tr> <tr><td>2009/02</td><td>~60,000</td><td>~35,000</td></tr> </tbody> </table> <p style="text-align: center;">Variance = 11% over target</p>	Year	Actual	Target	2008/04	~10,000	~10,000	2008/06	~20,000	~15,000	2008/08	~30,000	~20,000	2008/10	~40,000	~25,000	2008/12	~50,000	~30,000	2009/02	~60,000	~35,000	<p>This is a national statistic. Visitors to the Argyll & Bute centres represent 1% of national total. During the current operating year there were 3134 visitors to the centres across Argyll.</p>
Year	Actual	Target																					
2008/04	~10,000	~10,000																					
2008/06	~20,000	~15,000																					
2008/08	~30,000	~20,000																					
2008/10	~40,000	~25,000																					
2008/12	~50,000	~30,000																					
2009/02	~60,000	~35,000																					

Measure Description	Performance	Commentary																																				
<ul style="list-style-type: none"> The number of branded learning centres which meet or exceed the requirements of the Quality Enhancement and Development strategy. 	<p style="text-align: center;">Branded Learner Centre Network - QED</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <caption>Branded Learner Centre Network - QED Data</caption> <thead> <tr> <th>Period</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2008/04</td> <td>~10</td> <td>~10</td> </tr> <tr> <td>2008/05</td> <td>~15</td> <td>~15</td> </tr> <tr> <td>2008/06</td> <td>~20</td> <td>~20</td> </tr> <tr> <td>2008/07</td> <td>~25</td> <td>~25</td> </tr> <tr> <td>2008/08</td> <td>~35</td> <td>~35</td> </tr> <tr> <td>2008/09</td> <td>~80</td> <td>~80</td> </tr> <tr> <td>2008/10</td> <td>~150</td> <td>~150</td> </tr> <tr> <td>2008/11</td> <td>~200</td> <td>~200</td> </tr> <tr> <td>2008/12</td> <td>~200</td> <td>~200</td> </tr> <tr> <td>2009/01</td> <td>~330</td> <td>~330</td> </tr> <tr> <td>2009/02</td> <td>~400</td> <td>~375</td> </tr> </tbody> </table> <p style="text-align: center;">Variance = 7% over target</p>	Period	Actual	Target	2008/04	~10	~10	2008/05	~15	~15	2008/06	~20	~20	2008/07	~25	~25	2008/08	~35	~35	2008/09	~80	~80	2008/10	~150	~150	2008/11	~200	~200	2008/12	~200	~200	2009/01	~330	~330	2009/02	~400	~375	<p>There are 17 centres within the Argyll & Bute area with all of them achieving this quality standard</p>
Period	Actual	Target																																				
2008/04	~10	~10																																				
2008/05	~15	~15																																				
2008/06	~20	~20																																				
2008/07	~25	~25																																				
2008/08	~35	~35																																				
2008/09	~80	~80																																				
2008/10	~150	~150																																				
2008/11	~200	~200																																				
2008/12	~200	~200																																				
2009/01	~330	~330																																				
2009/02	~400	~375																																				

Engagement with Individuals																							
<i>Number of interventions with individuals to support their career/learning choices, career change or skills development.</i>																							
Measure Description	Performance	Commentary																					
<ul style="list-style-type: none"> Delivery to individuals to support their career planning through career guidance, improve their readiness to enter the labour market through employability support or aid their personal and social development through mentoring support. 	<p style="text-align: center;">Face to Face Interventions</p> <table border="1"> <caption>Face to Face Interventions Data</caption> <thead> <tr> <th>Year</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2008/04</td> <td>~20,000</td> <td>~20,000</td> </tr> <tr> <td>2008/06</td> <td>~40,000</td> <td>~40,000</td> </tr> <tr> <td>2008/08</td> <td>~60,000</td> <td>~60,000</td> </tr> <tr> <td>2008/10</td> <td>~80,000</td> <td>~80,000</td> </tr> <tr> <td>2008/12</td> <td>~100,000</td> <td>~100,000</td> </tr> <tr> <td>2009/02</td> <td>~120,000</td> <td>~120,000</td> </tr> </tbody> </table> <p style="text-align: center;">On target</p>	Year	Actual	Target	2008/04	~20,000	~20,000	2008/06	~40,000	~40,000	2008/08	~60,000	~60,000	2008/10	~80,000	~80,000	2008/12	~100,000	~100,000	2009/02	~120,000	~120,000	<p>Numbers of individuals receiving face to face support in Argyll & Bute was 5,370 this is 1% of national total.</p>
Year	Actual	Target																					
2008/04	~20,000	~20,000																					
2008/06	~40,000	~40,000																					
2008/08	~60,000	~60,000																					
2008/10	~80,000	~80,000																					
2008/12	~100,000	~100,000																					
2009/02	~120,000	~120,000																					
<ul style="list-style-type: none"> Engagements with individuals who access learning opportunities through our Branded Learning Centres, undertake a Learning Byte or use their Individual Learning Account (ILAs) to fund a course. 	<p style="text-align: center;">Learner Engagements</p> <table border="1"> <caption>Learner Engagements Data</caption> <thead> <tr> <th>Year</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2008/04</td> <td>~50,000</td> <td>~50,000</td> </tr> <tr> <td>2008/06</td> <td>~100,000</td> <td>~100,000</td> </tr> <tr> <td>2008/08</td> <td>~150,000</td> <td>~150,000</td> </tr> <tr> <td>2008/10</td> <td>~200,000</td> <td>~200,000</td> </tr> <tr> <td>2008/12</td> <td>~250,000</td> <td>~250,000</td> </tr> <tr> <td>2009/02</td> <td>~300,000</td> <td>~280,000</td> </tr> </tbody> </table> <p style="text-align: center;">Variance = 4% over target</p>	Year	Actual	Target	2008/04	~50,000	~50,000	2008/06	~100,000	~100,000	2008/08	~150,000	~150,000	2008/10	~200,000	~200,000	2008/12	~250,000	~250,000	2009/02	~300,000	~280,000	<p>This is a national statistic not available at Local Authority level.</p>
Year	Actual	Target																					
2008/04	~50,000	~50,000																					
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<ul style="list-style-type: none"> Events 	<p style="text-align: center;">Events</p> <table border="1"> <caption>Events Data</caption> <thead> <tr> <th>Year</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2008/04</td> <td>~10,000</td> <td>~10,000</td> </tr> <tr> <td>2008/06</td> <td>~20,000</td> <td>~20,000</td> </tr> <tr> <td>2008/08</td> <td>~30,000</td> <td>~30,000</td> </tr> <tr> <td>2008/10</td> <td>~40,000</td> <td>~40,000</td> </tr> <tr> <td>2008/12</td> <td>~50,000</td> <td>~50,000</td> </tr> <tr> <td>2009/02</td> <td>~60,000</td> <td>~90,000</td> </tr> </tbody> </table> <p style="text-align: center;">Variance = 34% under target</p>	Year	Actual	Target	2008/04	~10,000	~10,000	2008/06	~20,000	~20,000	2008/08	~30,000	~30,000	2008/10	~40,000	~40,000	2008/12	~50,000	~50,000	2009/02	~60,000	~90,000	<p>This is a national statistic not available at Local Authority level.</p>
Year	Actual	Target																					
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2008/10	~40,000	~40,000																					
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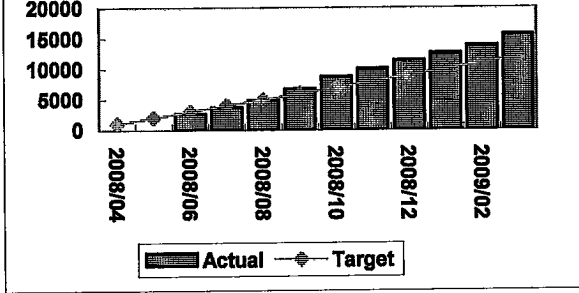
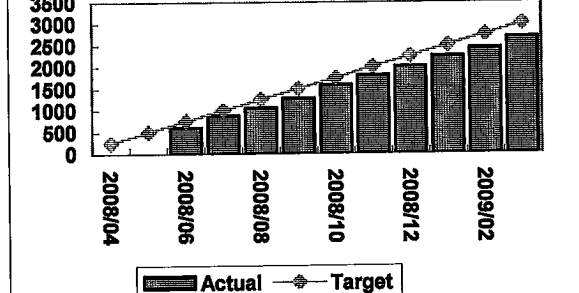
Engagements with Our Key Customer Groups
These are unique individuals receiving targeted needs led support i.e. young people aged to 20 both in school and post school and those of all ages who are in Transition. The In Transition group relates to individuals who are facing career change or redundancy; and college students including those who discontinue their studies

Measure Description	Performance	Commentary
<ul style="list-style-type: none"> Number of pupils being supported by us to progress their career choices and to make a successful transition into work, training, or further education. 	<p style="text-align: center;">School Pupils Engaging</p> <p style="text-align: center;">Variance = 17% over target</p>	<p>We supported 1,933 school pupils in Argyll & Bute, 1% of national total</p>
<ul style="list-style-type: none"> Number of unemployed 16 to 19 year old clients receiving personal support through case management to secure training, work or learning opportunities. 	<p style="text-align: center;">Unemployed 16 to 19 Engaging</p> <p style="text-align: center;">Variance = 20% over target</p>	<p>Argyll & Bute accounts for 1% of national total.</p> <p>Further analysis on this group is detailed later in this report.</p>
<ul style="list-style-type: none"> Number of adults in transition engaging with us to make effective career decisions or to develop their skills and progress their careers. 	<p style="text-align: center;">Adults aged 20+ in Transition</p> <p style="text-align: center;">On target</p>	<p>Argyll & Bute accounts for 1% of national total.</p> <p>Further analysis on this group is detailed later in this report.</p>

Engagement with businesses
Number of learning providers / small businesses whom we support to increase learning opportunities

Measure Description	Performance	Commentary																					
<ul style="list-style-type: none"> Number of additional learning providers added to the National Learning Opportunities Database (NLOD) to increase the learning opportunities available to individuals with whom we engage. 	<p style="text-align: center;">NLOD - Additional Learning Providers</p> <table border="1"> <caption>NLOD - Additional Learning Providers Data</caption> <thead> <tr> <th>Period</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2008/04</td> <td>~20</td> <td>~20</td> </tr> <tr> <td>2008/06</td> <td>~50</td> <td>~50</td> </tr> <tr> <td>2008/08</td> <td>~100</td> <td>~100</td> </tr> <tr> <td>2008/10</td> <td>~150</td> <td>~150</td> </tr> <tr> <td>2008/12</td> <td>~200</td> <td>~200</td> </tr> <tr> <td>2009/02</td> <td>~300</td> <td>~200</td> </tr> </tbody> </table> <p style="text-align: center;"><i>Variance = 61% over target</i></p>	Period	Actual	Target	2008/04	~20	~20	2008/06	~50	~50	2008/08	~100	~100	2008/10	~150	~150	2008/12	~200	~200	2009/02	~300	~200	<p>This is a national statistic not available at Local Authority level.</p>
Period	Actual	Target																					
2008/04	~20	~20																					
2008/06	~50	~50																					
2008/08	~100	~100																					
2008/10	~150	~150																					
2008/12	~200	~200																					
2009/02	~300	~200																					
<ul style="list-style-type: none"> Number of Small and Medium Size Enterprise engagements to encourage and support small businesses to develop and train their staff. 	<p style="text-align: center;">SMEs - Staff Development & Training</p> <table border="1"> <caption>SMEs - Staff Development & Training Data</caption> <thead> <tr> <th>Period</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2008/04</td> <td>~1000</td> <td>~1000</td> </tr> <tr> <td>2008/06</td> <td>~3000</td> <td>~3000</td> </tr> <tr> <td>2008/08</td> <td>~6000</td> <td>~6000</td> </tr> <tr> <td>2008/10</td> <td>~10000</td> <td>~10000</td> </tr> <tr> <td>2008/12</td> <td>~15000</td> <td>~15000</td> </tr> <tr> <td>2009/02</td> <td>~25000</td> <td>~15000</td> </tr> </tbody> </table> <p style="text-align: center;"><i>Variance = 114% over target</i></p>	Period	Actual	Target	2008/04	~1000	~1000	2008/06	~3000	~3000	2008/08	~6000	~6000	2008/10	~10000	~10000	2008/12	~15000	~15000	2009/02	~25000	~15000	<p>Further analysis on this group is detailed later in this report.</p>
Period	Actual	Target																					
2008/04	~1000	~1000																					
2008/06	~3000	~3000																					
2008/08	~6000	~6000																					
2008/10	~10000	~10000																					
2008/12	~15000	~15000																					
2009/02	~25000	~15000																					

Outcomes		
Benefits for individuals as a result of the programmes or activities delivered by Skills Development Scotland. We will track outcomes for key customers to show progressions and sustainability over time – we will seek, with the support of partners, to increase positive outcomes and sustainability for these key customers.		
Measure Description	Performance	Commentary
<ul style="list-style-type: none"> Unemployed young people aged 16 to 19 who we supported to progress into a positive outcome i.e. employment, education or training. 	<p>Unemployed 16-19 to Positive Outcomes</p> <p>Variance = 2% over target</p>	<p>70.4% of all young unemployed progressed onto a positive outcome in Argyll & Bute.</p>
<ul style="list-style-type: none"> Unemployed young people aged 16 to 19 we supported, who have sustained their positive outcome for at least 3 months. 	<p>Unemployed 16-19 Sustaining 3 Months</p> <p>Variance = 9% over target</p>	<p>Of those young people progressing 76.8% sustained this outcome for at least three months.</p>
<ul style="list-style-type: none"> Number of people completing Modern Apprenticeship programmes, obtaining SkillSeeker Vocational Qualifications and Get Ready for Work participants moving into a job, starting a SkillSeeker programme or going on to Further Education. 	<p>Positive Outcomes from National Training Programmes</p> <p>Variance = 23% over target</p>	<p>This is a national statistic. However, further analysis of achievement within the Local Authority area is detailed later in this report.</p>

Measure Description	Performance	Commentary																					
<ul style="list-style-type: none"> Number of young people aged 16 to19 completing Modern Apprenticeship programmes, obtaining SkillSeeker Vocational Qualifications and Get Ready for Work participants moving into a job, starting a SkillSeeker programme or going on to Further Education. 	<p style="text-align: center;">Young People - Positive Outcomes from Skills Programmes</p>  <table border="1" data-bbox="517 434 1098 725"> <caption>Young People - Positive Outcomes from Skills Programmes</caption> <thead> <tr> <th>Year</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2008/04</td> <td>~1,000</td> <td>~1,000</td> </tr> <tr> <td>2008/06</td> <td>~2,000</td> <td>~2,000</td> </tr> <tr> <td>2008/08</td> <td>~3,500</td> <td>~3,500</td> </tr> <tr> <td>2008/10</td> <td>~5,500</td> <td>~5,500</td> </tr> <tr> <td>2008/12</td> <td>~8,000</td> <td>~8,000</td> </tr> <tr> <td>2009/02</td> <td>~11,000</td> <td>~8,500</td> </tr> </tbody> </table> <p style="text-align: center;"><i>Variance = 31% over target</i></p>	Year	Actual	Target	2008/04	~1,000	~1,000	2008/06	~2,000	~2,000	2008/08	~3,500	~3,500	2008/10	~5,500	~5,500	2008/12	~8,000	~8,000	2009/02	~11,000	~8,500	<p>This is a national statistic. However, further analysis of achievement within the Local Authority area is detailed later in this report.</p>
Year	Actual	Target																					
2008/04	~1,000	~1,000																					
2008/06	~2,000	~2,000																					
2008/08	~3,500	~3,500																					
2008/10	~5,500	~5,500																					
2008/12	~8,000	~8,000																					
2009/02	~11,000	~8,500																					
<ul style="list-style-type: none"> Number of adults on the Training for Work programme who have entered employment. 	<p style="text-align: center;">Adult Job Outcomes from Training</p>  <table border="1" data-bbox="517 896 1098 1187"> <caption>Adult Job Outcomes from Training</caption> <thead> <tr> <th>Year</th> <th>Actual</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>2008/04</td> <td>~100</td> <td>~100</td> </tr> <tr> <td>2008/06</td> <td>~500</td> <td>~500</td> </tr> <tr> <td>2008/08</td> <td>~800</td> <td>~800</td> </tr> <tr> <td>2008/10</td> <td>~1,200</td> <td>~1,200</td> </tr> <tr> <td>2008/12</td> <td>~1,800</td> <td>~1,800</td> </tr> <tr> <td>2009/02</td> <td>~2,500</td> <td>~2,800</td> </tr> </tbody> </table> <p style="text-align: center;"><i>Variance = 11% under target</i></p>	Year	Actual	Target	2008/04	~100	~100	2008/06	~500	~500	2008/08	~800	~800	2008/10	~1,200	~1,200	2008/12	~1,800	~1,800	2009/02	~2,500	~2,800	<p>This is a national statistic. However, further analysis of achievement within the Local Authority area is detailed later in this report.</p>
Year	Actual	Target																					
2008/04	~100	~100																					
2008/06	~500	~500																					
2008/08	~800	~800																					
2008/10	~1,200	~1,200																					
2008/12	~1,800	~1,800																					
2009/02	~2,500	~2,800																					

3. SDS Skills Programmes

National Training Programmes - New Start Training Assignments created between 1st April 2008 and 31st March 2009

New Starts 01/04/2008 to 31/03/2009								
Unitary Authority Area based on Trainee Address (Full Postcode as with in each Unitary Authority Area)	Training Programme	Total	Total Starts by Unitary Authority Area	Training Programme	Total	Total Starts by Unitary Authority Area	Training Programme	Total
Argyll & Bute	MA 16-19	128	Argyll & Bute	MA 16-19	18	Argyll & Bute	MA 16-19	147
	MA 20+	30		MA 20+	6		MA 20+	35
	Skillseekers	78		Skillseekers	4		Skillseekers	80
Argyll & Bute Total		236	Argyll & Bute Total		27	Argyll & Bute Total		262
Argyll & Bute	GRFW	106				Argyll & Bute	GRFW	106
	Lifeskills	4					Lifeskills	4
Argyll & Bute Total		110	Argyll & Bute Total			Argyll & Bute Total		110
Argyll & Bute	TPW	58				Argyll & Bute	TPW	58
Argyll & Bute Total		58	Argyll & Bute Total			Argyll & Bute Total		58
Total New Starts		403			27			430

3. SDS Skills Programmes

National Training Programmes - Number of Trainees in Training as at 31st March 2009

In Training as at: 31/03/2009								
Unitary Authority Area based on Trainee Address <small>(Employer address to be used in place of the Unitary Authority)</small>	Training Programme	Total	Unitary Authority Area based on Employer address <small>(Trainee address to be used in place of the Unitary Authority)</small>	Training Programme	Total	Total in Training by Unitary Authority Area	Training Programme	Total
Argyll & Bute	MA16-19	381	Argyll & Bute	MA16-19	44	Argyll & Bute	MA16-19	425
	MA20+	77		MA20+	17		MA20+	94
	Skillseekers	77		Skillseekers	1		Skillseekers	78
Argyll & Bute Total		535	Argyll & Bute Total		62	Argyll & Bute Total		597
Argyll & Bute	GRFW	37				Argyll & Bute	GRFW	37
	Lifeskills	1					Lifeskills	1
Argyll & Bute Total		38	Argyll & Bute Total			Argyll & Bute Total		38
Argyll & Bute	TFW	18				Argyll & Bute	TFW	18
Argyll & Bute Total		18	Argyll & Bute Total			Argyll & Bute Total		18
Total in Training		591	Total in Training		62	Total in Training		653

3. SDS Skills Programmes

National Training Programmes - Positive Outcomes achieved between 1st April 2008 and 31st March 2009

Achievements: 01/04/2008 to 31/03/2009							
Unitary Authority Area based on Trainee Address (Enter name of Unitary Authority only)	Type of Achievement	Total			Total Achievements by Unitary Authority Area	Type of Achievement	Total
Argyll & Bute	MA 16-19 - Achievement of Qualification	85			Argyll & Bute	MA 16-19 - Achievement of Qualification	85
	MA20+ - Achievement of Qualification	63				MA20+ - Achievement of Qualification	63
	Skillseekers - Achievement of Qualification	100				Skillseekers - Achievement of Qualification	100
Argyll & Bute Total		258			Argyll & Bute Total		258
Argyll & Bute	GRFW - Job Outcome	40			Argyll & Bute	GRFW - Job Outcome	40
	GRFW - Progression from GRFW to Mainstream S/S	1				GRFW - Progression from GRFW to Mainstream S/S	1
	GRFW - Progression into Full-time education	8				GRFW - Progression into Full-time education	8
Argyll & Bute Total		49			Argyll & Bute Total		49
Argyll & Bute	TFW - Job Outcome	36			Argyll & Bute	TFW - Job Outcome	36
	TFW - Retention in employment	32				TFW - Retention in employment	32
	TFW - Other Approved Qualification	27				TFW - Other Approved Qualification	27
	TFW - Self Employment	1				TFW - Self Employment	1
	TFW - VQ 2 Outcome Payment	1				TFW - VQ 2 Outcome Payment	1
Argyll & Bute Total		98			Argyll & Bute Total		98
Total Achievements		403			Total Achievements		403

4. SDS Key Post School Customers

More Choices More Chances (MCMC)

Young people under the age of 20 who are not in employment, education or training are known as the MCMC group and are a priority group for Skills Development Scotland and our partner organisations. During the operating year (1st April 2008 – 31st March 2009) we supported **344** unemployed clients by delivering **1,172** tailored activities, e.g. guidance interviews, employability workshops, etc. to enable them to progress into a positive outcome. This support enabled **70.4%** of those we engaged with to progress into education, employment or training opportunities and **76.8%** of them sustained this positive outcome for at least 3 months.

Within the MCMC group individuals can be either Unemployed and Seeking or Economically Inactive. This is a very fluid group but a snapshot of the cohort has been provided as at 31st March 2009.

Unemployed & Seeking

This relates to unemployed 15 -19 year olds, who are known to SDS Careers and have been in contact within the last 8 weeks. (Note: Percentages may not total 100%, due to rounding)

Unemployed seeking status by gender & age						
Age Group	Male	%	Female	%	Total	% Age
15/16	26	53%	23	47%	49	28%
17	39	62%	24	38%	63	36%
18/19	40	63%	23	37%	63	36%
Total	105	60%	70	40%	175	

Unemployed seeking status by age & duration (based on most recent u/a status)						
Age Group	0 -3 months	3-6 months	6-12 months	1 -2 years	Total	
15/16	41	8	0	0	49	
17	53	7	2	1	63	
18/19	57	2	2	2	63	
Total	151	86%	17	10%	4	2%

As stated previously the MCMC group is very fluid and **62%** of the current unemployed seeking cohort had secured at least one positive destination since leaving school:

% of Positive destinations since leaving school	0	1	2	3	4 or more
	38%	36%	22%	2%	2%

Economically Inactive

This relates to individuals who are not seeking employment or training for a range of reasons. These individual circumstances may involve sickness, prison, pregnancy, caring for children or other dependents or taking time out.

Economically Inactive status by gender & age						
Age Group	Male	%	Female	%	Total	% Age
15/16	0	0%	3	100%	3	6%
17	2	20%	8	80%	10	20%
18/19	13	35%	24	65%	37	74%
Total	15	30%	35	70%	50	

4. SDS Key Post School Customers

Economically Inactive status by age & duration (based on most recent u/a status)

Age Group	0 -3 months	3-6 months	6-12 months	1 -2 years	2+ years	Total					
15/16	3	0	0	0	0	3					
17	2	1	5	2	0	10					
18/19	4	2	13	13	5	37					
Total	9	18%	3	6%	18	36%	15	30%	5	10%	50

MCMC Cohort by Geography

By analysing the postcodes of 96.0% of the 225 individuals in the MCMC cohort we are able to provide information about the localities within the local authority where the MCMC cohort are living. The 12 intermediate data zones showing the highest % of the MCMC cohort are displayed below:

Intermediate Datazone	%	Intermediate Datazone	%
Oban South	12.0%	Kintyre Trail	4.9%
Campbeltown	10.7%	Garelochhead	4.9%
Rothesay Town	9.3%	Helensburgh West and Rhu	4.0%
Hunter's Quay	8.9%	Helensburgh North	4.0%
Dunoon	8.4%	Whiskey Isles	3.6%
Helensburgh East	7.1%	Bute	3.1%

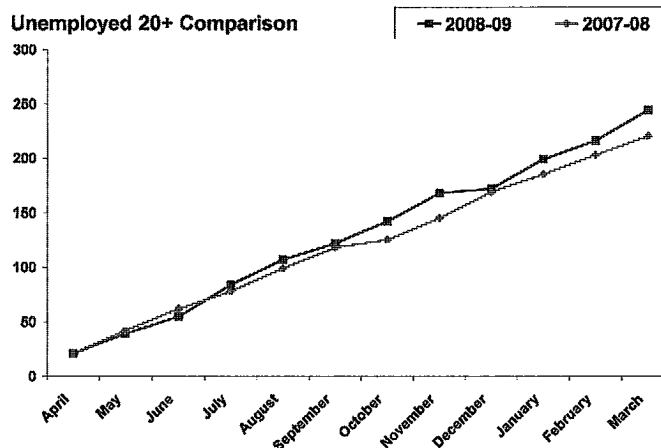
Adults 20+

This relates to all adults aged 20+ who are in transition and have received individual face to face career planning/employability support from Skills Development Scotland during the period 1st April 2008 – 31st March 2009. This includes individuals who are currently unemployed and seeking, those in employment looking to develop their career, or those facing redundancy supported through our PACE activities.

Status	Unemployed	Employed	Other	Total
Total Supported	244	224	20	488
%	50%	46%	4%	

* Other includes individuals 20+ who are in education or economically inactive

The graph below clearly shows the increase in engagements with unemployed adults commencing during the year 2008 - 09. The gap on last year has continued to widen and this must give us concern for the year ahead but also give us cause to plan in partnership to support this growing group. Joint working between SDS and JC+ on the IES strategy will enhance support available by coordinating our delivery.



5. Learndirect Scotland For Business (Lds4b)

Learndirect Scotland For Business (Lds4b)

Lds4b offers free, impartial advice and support to all small and medium sized businesses via

- The web
- Helpline
- Face to Face (Training Partners)

The objective of the service is "encouraging and assisting small businesses to become more competitive through employee training and development.

In the financial year 2008-2009 it is estimated that

- 28,361 SMEs used SUFI branded on line resource materials
- 3,209 SMEs using SUFI branded learning bytes
- 408 Business support helpline calls
- 1,138 SMEs engaging through Training Partners

Research undertaken shows that there is an appetite to increase delivery of the service more widely

Future Measures of Success

What has been achieved to date has been achieved with the resources available to meet the potential demand for services certain actions require to be undertaken to build up not just the volume but also the quality of employer engagement including workforce development

- Convince the business community of the benefits and commercial outputs that can be achieved by engaging with Skills Development Scotland.
- Ensure that all employers and people in work are offered a consistent and effective business-centred service by multi-disciplined SDS advisers.
- Promote, with absolute clarity, what is on offer to businesses at all skills levels – from bespoke careers-related activity, through to participation in National Programmes.

Enable key intermediaries, partners and stakeholders to understand what SDS offers employers, whilst realising the objectives set out in the Skills for Scotland strategy and our operating plan.

learndirect scotland for business	Argyll and Bute
SMEs using SUFI on line resource materials	636
SMEs using SUFI learning bytes	72
Business Support Helpline calls	9
SMEs engagements through training partners	12
Total lds4b interventions per local authority area	729